

# Drop Off and Pick Up Procedure

## Morning Carline: 7:30 – 8:00

The Dwelling Place sanctuary entrance doors on King St. open at 7:30 for arrival. **Enter** from Swan Ave. onto N. Maple (behind the Pentecostal Church) and pull around to King St. (behind the old Dairy Dip and The Dwelling Place Church). Stay in your vehicle. Campers will exit vehicles in an orderly manner to ensure the safety of all children. Watch for staff members to assist. You will exit using King St. onto Swan Ave. **KING STREET AND N. MAPLE IS ONE WAY ONLY DURING DROP OFF.** If your child arrives after 8:00 am, please bring them to the front doors on N. Park St. (SEE PICTURE ON NEXT PAGE FOR A BETTER VISUAL)

## Breakfast: 7:30-8:00

### Afternoon pickup:

Both breakfast and lunch are free to our campers thanks to the Lewis County Schools' Summer Feeding Program. **If your child arrives after 8:00, please make sure they have already eaten breakfast.** Campers can bring their own breakfast, but NOT if they are arriving after 8:00; activities for the day will have already begun. We will post both breakfast and lunch menus as they become available to us. If your child brings their lunch, please make sure it is labeled with their name.

You are welcome to pick your child up at any time throughout the day. However, we suggest waiting until after 4:00 when activities for the day will be finished. **CAMPERS MUST BE SIGNED OUT BY AN AUTHORIZED ADULT LISTED ON THEIR APPLICATION.**

Come in the front doors from N. Park St. Those doors remain locked for the safety of your children and our staff. You may rent a keyless entry card for \$5 (strongly suggested), OR you may push the button and wait for someone to let you in. **We close at 5:00.** Do not be late unless you have notified our staff. **\$1 per minute will be imposed** if prior authorization is not granted. Those working in town who get off at 5:00, must notify Mrs. Tonya or Mrs. Christian of your schedule ASAP.

